

KENDRIYA VIDYALAYA KANDHAMAL

Documents Required for Provisionally Selected Candidates Eligible for Admission

Detail Information: <https://kandhamal.kvs.ac.in/academics/admission-detail>

List of documents to be submitted and verified:

1. Print out of Application status copy from <https://kvsonlineadmission.kvs.gov.in/login.html> .
2. Print out of Application form for registration and Acknowledgement receipt from online admission registration Website.
3. Filled Application for Admission (Format of the form Attached)
4. Self-Attested copy of Date of Birth (DOB) Certificate of child issued by competent authority along with original for verification.
5. Self-Attested copy of certificate issued by competent authority for SC/ST/PH/OBC (non-Creamy Layer certificate should not be older than 6 months)/EWS if applicable (for admission under RTE) in the name of the child along with original for verification.
6. Two recent passport size photographs of child.
7. A recent affidavit sworn in before the Executive Magistrate for Single Girl Child (SGC) in original.
8. Proof of residence (Voter ID/Bank Passbook/Gas Connection/recent Telephone or Electric Bill etc.)
9. Undertaking by the parent about the distance from residence to the school.
10. Service certificate of parents from competent authority in the prescribed Proforma and photo copy of 1st page of service book in case of Govt. Servants.
11. A copy of pay slip of last month issued by competent authority in case of Govt. Servants.
12. Proof of transfers during the last 7 years (if any) from competent authority in the prescribed proforma.
13. Attested copy of Aadhaar Card of the Child.
14. Clinical proof of Blood Group with RH Factor.
15. A self-declaration regarding Distance of residence from KV by the parent.
16. For Differently Abled candidates Disabled/PH Certificate from the competent authority [PHOTOCOPY along with ORIGINAL].

PRINCIPAL



केन्द्रीय विद्यालय कंधमाल

KENDRIYA VIDYALAYA KANDHAMAL

प्रवेश के लिए प्रार्थनापत्र/APPLICATION FOR ADMISSION

क्रम सं Sr.No. _____				
1. विद्यार्थी क पूरा नाम/ FULL NAME OF STUDENT				
2. ईस्वी संवत् में जन्म तिथि(अंको में) / Date of Birth (in figure)				
3. आयु(प्रसंगाधीन वर्ष की 1 अप्रैल को)/Age on 1 st April of the year		वर्ष/YY	माह/MM	दिन/DD
4. राष्ट्रियता Nationality				
5. माता पिता का ब्यौरा/ Details of parents:	माता/Mother		पिता/Father	
	i. पूरा नाम/ Full name			
	ii. व्यवसाय/ Occupation			
	iii. कार्यालय का नाम, पूरा पता व दूरभाष संख्या/ Name of office and full address with Tel. No.			
	iv. पूर्ण आवासीय पता व दूरभाष संख्या/ Full residential address with Tel. No.			
	v. मूल वेतन सम्बद्ध वर्ष की 1 अप्रैल को/ Basic pay as on 1 st April of the year			
	vi. प्रसंगाधीन वर्ष के 31 मार्च तक पिछले 7 वर्षों में हुए स्थानान्तरणों की सं./ No. of transfers during last 7 years			
vii. माता-पिता की श्रेणी / Category of parent				
6. स्थानीय अभिभावक का पता(यदि हो)/ Name & Address of local guardian (if any)				
7. अन्तिम विद्यालय जहां पढा हो/ Name & Address of the school last attended with class				
8. क्या यह केन्द्रीय विद्यालय था या मान्यता प्राप्त /अमान्यता प्राप्त विद्यालय था/ Whether it was a Kendriya Vidyalaya ,Recognized/ Unrecognized School				
9. विगत परीक्षा परिणाम / Result of Last examination				
10. जिस कक्षा में प्रवेश चाहिए / Class to which admission is sought				
11. लिये जाने वाले प्रस्तावित विषय/ Subject proposed to offer				
12. क्या स्थानान्तरण प्रमाण-पत्र संलग्न है? हां/नहीं Whether the transfer certificate is attached? Yes/No				
13. स्थानान्तरण प्रमाण-पत्र की संख्या व तिथि/ No. & Date of transfer Certificate				
14. मातृभाषा/ Mother Tongue:				
15. गृह नगर/ Home Town:				
16. क्या विद्यार्थी अनुसूचित जाति/जनजाति से है? Whether the student belongs to scheduled Caste/Tribe::				

माता/पिता के द्वारा घोषणा/ Declaration by the Parents

मैं एतद्वारा घोषणा करता/करती हूँ कि मेरे द्वारा दी गई उपर्युक्त सूचना मेरी जानकारी में सत्य है। / I hereby declare that the above information furnished by me are correct to the best of my knowledge.

मैं विद्यालय नियमों से प्रतिबद्ध रहूंगा/रहूगीं। / I Shall abide by the rules of the Vidyalaya.

दिनांक/Date _____

माता/पिता का हस्ताक्षर/Signature of Parents

FOR THE OFFICE USE ONLY

1. प्रमाणित किया जाता है कि मैंने आवेदन-पत्र और सम्बद्ध कागजातों की जांच कर ली है।

Certified that I have checked the application form and the relevant papers are found in order

Admission In-charge

2. सम्बद्ध कागजातों के निरीक्षणोपरांत एवम् शुल्क प्राप्तोपरांत कक्षा वर्ग में प्रवेश दें।

Please admit To class section after checking the relevant papers and realise the dues.

Date:.....

Principal

दाखिला दिया गया / Admitted to Class Section.....

प्राप्त धन का विवरण

Details of amount received:

शुल्क रसीद संख्या
Fee Receipt No.

तिथि निर्गत
Date issued

प्रवेश शुल्क
Admission Fee

शिक्षा शुल्क
Tuition Fee

छात्र निधि
Pupils Fund.....

विज्ञान शुल्क
Science Fee

योग रू.
Total Rs.

कक्षा उपस्थिति पंजिका में नाम दर्ज किया गया।

Name has been entered in the Class Attendance Register.

Class Teacher

प्रमाणित किया जाता है कि समस्त प्रविष्टियां छात्र पंजिका में दर्ज की गई एवं शुल्क का भुगतान इस कार्यालय/कक्षा अध्यापक के द्वारा प्राप्त किया गया।

Certified that all the entries have been made in the Scholar's register and the dues have been realized by Office/Class teacher.

विद्यार्थी की छात्र पंजिका संख्या खण्ड है।

The S. R. No. of the student isVol

Date

Office In-charge

File

Date

Principal



REGISTRATION FORM FOR ADMISSION IN "KV KANDHAMAL" SESSION: 2020-21

(For Office use only)

Registration No. _____

A recent passport size
photograph to be
attached

1.	Class Applied :			
2.	पूरा नाम /Full Name :			
3.	जन्मतिथि /Date of Birth (in figure) :			
4.	जन्मतिथि /Date of Birth (in words) :			
5.	Age as on 31.03.2020	Years	Months	Days
6.	लिंग /Gender (Male /Female/Third Gender):			
7.	इकलौती कन्या /Single Girl Child (Yes/No):			
8.	परिवार का आय / वर्ग-Family Income Group (EWS/BPL) :			
9.	दिव्यांग /Differently Abled (Yes/No) :			
10.	जाति वर्ग /Caste Category : (SC/ST/OBC (NCL) /GEN/			
11.	बच्चे का आधार क्रमांक यदि उपलब्ध है / Aadhar Number (if available) :			
12.	रक्त समूह /Blood Group :			

Details of Parents		Mother's Details	Father's Details
13.	पूरा नाम /Full Name :		
14.	राष्ट्रीयता /Nationality :		
15.	घर का पता / Residential Address :		
16.	घर का टेलीफोन नंबर / Res. Telephone Number:		
17.	व्यक्तिगत मोबाइल नंबर / Personal Mobile Number :		
18.	व्यक्तिगत ईमेल पता /Per. Email :		
19.	व्यवसाय /Occupation :		
20.	संस्था का नाम /Organisation :		
21.	कार्यालय का पता /Official Address:		

22.	अभिभावक मे पिता दादी का चुनाव करे /दादा / मां / जिनकी सेवा श्रेणी एवं स्थानांतरण के आधार पर प्रवेश का निर्णय होगा Select parent/grandparent whose Service Category and Transfers are to be considered for Admission :	<input type="checkbox"/> Father <input type="checkbox"/> Mother <input type="checkbox"/> Grand Father
23.	सेवा श्रेणी /Service Category : (1 /2 /3 /4 /5 fill according to the admission guide line)	
24.	यदि चयनित माता दादी का पिछले-दादा / पिता-7 वर्षों में स्थानांतरण हुआ है? / Whether selected parent/grandparent type has been transferred in last 7 years, as on date :	<input type="checkbox"/> YES <input type="checkbox"/> NO
25.	31.03.2020 तक पिछले 7 वर्षों में स्थानान्तरण की संख्या / No. of Transfers during last 7 years as on 31.03.2020:	
26.	मूल बेतन /Basic Pay :	
27.	कर्मचारी कोड / (यदि है तो)Employee Code (if any) :	
28.	विद्यालय से दूरी / (में .मी.कि)Distance from KV (in KM) :	

मैं एतद् करती हूँ/द्वारा घोषणा करता-कि मेरी जानकारी के अनुसार ,नामांकन प्रपत्र में दी गई सारी सूचनाएँ सत्य एवं प्रामाणिक हैं। मैं यह भी घोषित करता करती हूँ कि यदि नामांकन प्रपत्र एवं संलग्न दस्तावेजों में कोई सूचना गलत/असत्य पाई जाती है तो मेरे पाल्य का नामांकन , बिना कारण बताए, रद्द करने का अधिकार केन्द्रीय विद्यालय प्राधिकारी को प्राप्त है। मैंने केन्द्रीय विद्यालय में नामांकन से संबंधित सभी सूचनाओं का अध्ययन किया है एवं सभी शर्तों, नियमों एवं प्रक्रियाओं से सहमत हूँ।

I hereby declare that all information made in the registration form are true, complete and correct to the best of my knowledge and belief. I also declare that later if any documents or information being found invalid/untrue/incorrect, the admission of my ward will be cancelled by the Kendriya Vidyalaya Authority without assigning any reasons thereof. I have read the contents of the admission procedure and agree to abide by the rules, regulation and procedures of admission in Kendriya Vidyalaya.

दिनांक /Date: _____

माता / अभिभावक का हस्ताक्षर / पिता /Signature of the Father / Mother / Guardian
पूरा नाम /Full Name : _____

संलग्न दस्तावेजों की सूची /List of Documents to be attached:

1. बच्चे की जन्म तिथि का प्रमाण /Proof of Date of Birth of the child
2. बच्चे का फोटो /Photo of the child
3. आवास प्रमाण पत्र /Residence Proof
4. Self-Declaration Format
5. एससी / श्रेणी प्रमाण पत्र (एनसीएल) ओबीसी / एसटी /Proof of certificate in case of SC/ST/OBC (Non Creamy Layer)
6. बच्चे का आधार कार्ड /Aadhar card of the child
7. विद्यालय से आवास की दूरी के लिए / (अभिभावक का शपथ पत्र / पिता-माता)Declaration of distance of residence from school (undertaking from parents is acceptable for distance)
8. सक्षम प्राधिकारी द्वारा दिए गए सेवारत / सेवानिवृत्त कर्मचारी का सेवा प्रमाणपत्र / Service certificate in case of serving/retired employee given by the competent authority
9. अन्य सहायक दस्तावेज /Any other supporting document
10. माता/अभिभावक/पिता/ का पिछले 7 वर्षों का स्थानान्तरण प्रमाणपत्र / Father/Mother/Guardian Certificate of Last 7 years

SL. NO: _____

ACKNOWLEDGEMENT

पंजीकरण संख्या / REGD NO. _____

I Received an application from Shri/Smt. _____ for registration of her /his son/daughter
_____ for admission to class _____.

तिथि/Date: _____ / _____ / _____

PRINCIPAL

KENDRIYA VIDYALAYA, KANDHAMAL

Self Declaration for Reimbursement of CEA for Admission under RTE

I Father/ Mother
of who is admitted to Class-I under
RTE hereby declare that I do not receive any Children's Education Allowance from
my Department If I receive the same
in future from my department, I will inform it to the Vidyalaya and the benefits of
RTE facilities extended to my ward may be withdrawn.

Date:.....

Signature of the Parent

TO WHOM IT MAY CONCERN

Certified that Shri/Smt
(Designation) is working as **regular employee** in the office
/Department of He/She
is not receiving any Children Education Allowance from this Office / Department. If
he/she will receive the same in future from this Office/department, it will be informed
to the Vidyalaya [Kendriya Vidyalaya Kandhamal, At: Mulagudari,Po: Gudari(B.O),
Via: Khajuripada(S.O),Dist: Kandhamal-762012] by the Department/Office.

Place:..... Date:.....

Complete address:
.....

Telephone No. of office:

**Signature of Head of the office/DDO
(with Name, Designation and Office Stamp)**

ANNEXURE – I

Self-Declaration Format

I _____, Father/Mother of Master/Miss _____
age _____ years, resident of _____ (complete address), do hereby
declare that the information given in admission form of the admission in Kendriya Vidyalaya,
_____ and in the enclosed documents is true to the best of my knowledge and belief and
nothing has been concealed therein. I am well aware of the fact that if the information given by me is
proved false / not true at any point of time, admission will be cancelled and I will be liable to legal actions as
per guidelines of KVS and any benefit accrued by me or my ward shall be summarily cancelled.

Date:-

Place:

Signature of the Parent/Guardian

Self Declaration for Distance Between school and residence

I Father/Mother of

hereby declare that the radial the distance between school and our residence iskm.

Date:.....

Signature of the parent

Service Certificate (State Govt.)

Certified that Shri/Smt,
(Designation) is working as **regular employee** in the office
/Department of He/She is a **regular employee** of
**State Govt. / State Govt. Autonomous Body/ Public Sector undertaking fully financed
by Govt.** and his/her services are **nontransferable/transferable** anywhere in the State.

Place:..... Date:.....

Complete address:
.....

Telephone No. of office:

**Signature of Head of the office/DDO
(with Name, Designation and Office Stamp)**

Note*:

1. Please strike out whichever is not applicable before signature of Head of the Office / DDO.

Service Certificate (Central Govt.)

Certified that Shri/Smt
(Designation) is working as **regular employee** in the office
/Ministry of He/She is a **regular employee** of
**Defence/CRPF/BSF/NSG/SPG/CISF/Central Govt. /Central Govt. Autonomous Body/
Public Sector undertaking fully financed by Govt.** and his/her services are
nontransferable/transferable anywhere in India.

Place:..... Date:.....

Complete address:
.....

Telephone No. of office:

**Signature of Head of the office/DDO
(with Name, Designation and Office Stamp)**

Note*:

1. Please strike out whichever is not applicable before signature of Head of the Office / DDO.

CERTIFICATE OF NUMBER OF TRANSFERS

I, (name) (Rank/ designation) of
..... (office), do hereby certify that during the past 7
years (up to 31.03.2020) I have been transferred times (in figure
and words) from one station to another, the details of which are given as under:

S. No.	Office/Unit	Place	Rank/Designation	Date		Period of stay	Order No.
				From	To		
1							
2							
3							
4							
5							
6							
7							
8							

I know that if the above mentioned facts are found incorrect, my child will be disqualified for admission in Kendriya Vidyalaya.

Signature of parent

**Signature of Head of the office/DDO
(with Name, Designation and Office Stamp)**

SINGLE GIRL CHILD

Rs. 100/- Stamp paper (Notary) Affidavit

I.....aged.....years, Indian Inhabitant occupation
.....Resident of
..... is mother/father of
Date of Birth..... Submitting my undertaking to the Head of the Institution in
Class I Vide KVS Admission Guidelines 2020)

1) I hereby declare that Miss..... is the only girl child in my family (with no male/female sibling). I understand that it shall be my sole responsibility to inform you about any change in status of single girl child in the family immediately, if and when it occurs.

2) I am also aware that in case it is detected at any time that the affidavit sworn by me is false, appropriate action will be taken by the school authorities and KVS against me.

Signature of father

Signature of mother

Residential address with
Contact number:

Solemnly affirmed at

This.....day of.....20.....

BEFORE ME

Explained and Identified by me,

Advocate